

***PERFORMANCE OVERVIEW AND SCRUTINY COMMITTEE  
Overview & Scrutiny Committee  
Agenda***

Date Thursday 1 September 2022

Time 6.00 pm

Venue Council Chamber, Civic Centre, Oldham, West Street, Oldham, OL1 1NL

Notes

MEMBERSHIP OF THE PERFORMANCE OVERVIEW AND SCRUTINY  
COMMITTEE  
Councillors Ahmad (Chair), M Bashforth, Byrne, S Hussain, Islam, Kenyon,  
Rea and Shuttleworth

Item No

10 Key Decision Document (Pages 1 - 20)

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**KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 22<sup>ND</sup> AUGUST 2022**

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
	Fair Cost of Care Exercise and Implementation of Living Wage Foundation Rate		September 2022	Cabinet
Description: Document(s) to be considered in public or private:				
Page	Housing Delivery Test Action Plan 2021	Executive Director for Place & Economic Growth - Emma Barton	September 2022	Cabinet Member - Culture and Leisure (Councillor Elaine Taylor)
Description: The Housing Delivery Test (HDT) Action Plan 2021 responds to the HDT Measurement 2021 result published in January 2021. It is made up of two documents: Part 1 – Set’s out the context, evidence and root causes for housing under-delivery in Oldham Part 2 – The Action plan itself  Document(s) to be considered in public or private:				
	Backlog Maintenance 2022/2025	Executive Director for Place & Economic Growth - Emma Barton	August 2022	Cabinet
Description: Backlog Maintenance Priorities for the Council Corporate Property Portfolio Document(s) to be considered in public or private: Private - NOT FOR PUBLICATION by virtue of Paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972 and it is not in the public interest to disclose the information because it relates to the financial or business affairs of the Council.				

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
	Wrigley Head Solar Farm	Executive Director for Place & Economic Growth - Emma Barton		Cabinet
Description: Update report on the Wrigley Head Solar Farm project and options for taking the project forward. Document(s) to be considered in public or private:				
	Performance Space	Executive Director for Place & Economic Growth - Emma Barton	August 2022	Cabinet
Page 2	Description: Approval of Outline Business Case Document(s) to be considered in public or private: Cabinet Report (Part A only)			
	Report of the Director of Finance – Forecast Budget Reduction Requirement 2023/24 to 2027/28	Director of Finance – Anne Ryans	September 2022	Cabinet
Description: To present the outcome of a review of the forecast Budget Reduction Requirement for 2023/24 and future years over the revised Medium Term Financial Strategy period for a further four years to 2027/28. This includes a review of estimates and assumptions underpinning the previous forecasts reported at full Council on 2 March 2022. Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance – Forecast Budget Reduction Requirement 2023/24 to 2027/28  Background Documents: Various appendices  Report to be considered in Public				

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<b>Key Decision Reference</b>	<b>Subject Area For Decision</b>	<b>Led By</b>	<b>Decision Date</b>	<b>Decision Taker</b>
	Brownfield Register	Executive Director for Place & Economic Growth - Emma Barton	December 2022	Executive Director - Economy, Skills and Neighbourhoods
Description: Document(s) to be considered in public or private:				
Page 3	Strategic Housing Land Availability Assessment	Executive Director for Place & Economic Growth - Emma Barton	December 2022	Executive Director - Economy, Skills and Neighbourhoods
Description: To seek approval for the publication of Oldham Council's Strategic Housing Land Availability Assessment (SHLAA) as of 1 April 2022. Document(s) to be considered in public or private:				
	Local Development Scheme	Executive Director for Place & Economic Growth - Emma Barton	September 2022	Executive Director - Economy, Skills and Neighbourhoods
Description: The Local Development Scheme is the project plan for the Local Plan. It sets out details and timetables about the planning documents that will be prepared. Document(s) to be considered in public or private:				

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
	Green Infrastructure Strategy	Executive Director for Place & Economic Growth - Emma Barton	September 2022	Executive Director - Economy, Skills and Neighbourhoods
Description: Approval of Green Infrastructure Strategy, including updated Open Space Audit. Document(s) to be considered in public or private:				
P S	Report of the Director of Finance – Treasury Management Strategy Statement 2023/24	Director of Finance – Anne Ryans	February 2023	Cabinet
Description: To consider the Council’s Treasury Management Strategy for 2023/24 - including Minimum Revenue Provision Policy Statement, Annual Investment Strategy and Prudential Indicators Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance – Treasury Management Strategy Statement 2023/24  Background Documents: Appendices  –Report to be considered in Public				
	Report of the Director of Finance – Revenue Budget 2023/24	Director of Finance – Anne Ryans	February 2023	Cabinet

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
	<p>Description: To consider the Administration’s detailed revenue budget for 2023/24 and budget reduction proposals incorporating the current policy landscape and Local Government Finance Settlement.                      Document(s) to be considered in public or private: Proposed Report Title:                      Report of the Director of Finance – Revenue Budget 2023/24</p> <p>Background Documents: Various appendices</p> <p>Report to be considered in Public</p>			
P a g e 5	Report of the Director of Finance – Medium Term Financial Strategy 2023/24 to 2027/28	Director of Finance – Anne Ryans	February 2023	Cabinet
	<p>Description: The presentation of the Medium Term Financial Strategy for the Council 2023/24 to 2027/28 incorporating the current policy landscape and Local Government Finance Settlement.                      Document(s) to be considered in public or private: Proposed Report Title:                      Report of the Director of Finance –</p> <p>Medium Term Financial Strategy 2023/24 to 2027/28</p> <p>Background Documents: Appendices –Various</p> <p>Report to be considered in Public</p>			

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
	Joint Report of the Executive Director Place and Economic Growth and Director of Finance – Housing Revenue Account Estimates for 2023/24 to 2027/28 and Projected Outturn for 2022/23	Director of Finance – Anne Ryans, Executive Director for Place & Economic Growth - Emma Barton	February 2023	Cabinet
<p>9696</p> <p>Background Documents: Appendices</p> <p>–Report to be considered in Public</p>	<p>Description: The Housing Revenue Account (HRA) Outturn Estimates for 2022/23, the detailed budget for 2023/24 and the Strategic HRA Estimates for the four years 2024/25 to 2027/28.</p> <p>Document(s) to be considered in public or private: Proposed Report Title: Housing Revenue Account Estimates for 2023/24 to 2027/28 and Projected Outturn for 2022/23</p>			
	Statement of the Chief Financial Officer on Reserves, Robustness of Estimates and Affordability and Prudence of Capital Investments in the 2023/24 budget setting process	Director of Finance – Anne Ryans	February 2023	Cabinet



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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
	<p>Description: To consider the statement of the robustness of estimates and adequacy of the reserves in the 2023/24 budget setting process.                      Document(s) to be considered in public or private: Proposed Report Title:                      Statement of the Chief Financial Officer on Reserves, Robustness of Estimates and Affordability and Prudence of Capital Investments in the 2023/24 budget setting process</p> <p>Report to be considered in Public</p>			
Page 7	Report of the Director of Finance – Capital Programme & Capital Strategy for 2023/24 to 2027/28	Director of Finance – Anne Ryans	February 2023	Cabinet
	<p>Description: To consider the Council’s Capital programme and capital strategy.                      Document(s) to be considered in public or private: Proposed Report Title:                      Report of the Director of Finance – Capital Programme &amp; Capital Strategy for 2023/24 to 2027/28</p> <p>Background Documents: Appendices</p> <p>–Report to be considered in Public</p>			
	Report of the Director of Finance – Council Tax Reduction Scheme 2023/24	Director of Finance – Anne Ryans	February 2023	Cabinet

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: To determine the Council Tax Reduction Scheme for 2023/24                      Document(s) to be considered in public or private: Proposed Report Title:                      Report of the Director of Finance – Council Tax Reduction Scheme 2023/24</p> <p>Background Documents: Appendices – Various</p> <p>Report to be considered in Public</p>				
Page 8	Report of the Director of Finance Budget 2023/24 – Determination of the Tax Bases for Council Tax Setting and for Business Rates Income Purposes	Director of Finance – Anne Ryans	January 2023	Cabinet
<p>Description: The Determination of the Tax Bases for Council Tax Setting and for Business Rates Income for use in 2023/24 budget deliberations.                      Document(s) to be considered in public or private: Proposed Report Title:                      Report of the Director of Finance                      Budget 2023/24 – Determination of the Tax Bases for Council Tax Setting and for Business Rates Income Purposes</p> <p>Background Documents: Appendices - Various</p> <p>–Report to be considered in Public</p>				
	Report of the Director of Finance – Treasury Management Strategy Mid-Year Review 2022/23	Director of Finance – Anne Ryans	November 2022	Cabinet

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
	<p>Description: Review of the performance for the first half of the financial year in relation to the Treasury Management Strategy for 2022/23.                      Document(s) to be considered in public or private: Proposed Report Title:                      Report of the Director of Finance – Treasury Management Strategy Mid-Year Review 2022/23.</p> <p>Background Documents: Appendices</p> <p>–Report to be considered in Public</p>			
Page 9	Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2022/23 Quarter 3	Director of Finance – Anne Ryans	March 2023	Cabinet
	<p>Description: The report provides an update on the Council’s 2022/23 forecast revenue budget position and the financial position of the capital programme as at the period ending 31 December 2022 (Quarter 3)                      Document(s) to be considered in public or private: Proposed Report Title:                      Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2022/23 Quarter 3</p> <p>Background Documents: Appendices – Various</p> <p>Report to be considered in Public</p>			
	Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2022/23 Month 8	Director of Finance – Anne Ryans	February 2023	Cabinet

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
Page 10	<p>Description: The report provides an update on the Council’s 2022/23 forecast revenue budget position and the financial position of the capital programme as at the period ending 30 November 2022 (Month 8)                      Document(s) to be considered in public or private: Proposed Report Title:                      Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2022/23 Month 8                      Background Documents: Appendices – Various                      Report to be considered in Public</p>			
	Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2022/23 Quarter 2	Director of Finance – Anne Ryans	November 2022	Cabinet
	<p>Description: The report provides an update on the Council’s 2022/23 forecast revenue budget position and the financial position of the capital programme as at the period ending 30 September 2022 (Quarter 2)                      Document(s) to be considered in public or private: Proposed Report Title:                      Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2022/23 Quarter 2                      Background Documents: Appendices – Various                      Report to be considered in Public</p>			
	Report of the Director of Finance – Proposed Consultation for the Council Tax Reduction Scheme 2023/24	Director of Finance – Anne Ryans	September 2022	Cabinet

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
	<p>Description: To update on the proposed consultation process to be undertaken by the Council with regard to the 2023/24 Council Tax Reduction Scheme.</p> <p>Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance – Proposed Consultation for the Council Tax Reduction Scheme 2023/24</p> <p>Background Documents: Appendices – Various</p> <p>Report to be considered in Public</p>			
D 2021/22	Report of the Director of Finance – Treasury Management Review 2021/22	Director of Finance – Anne Ryans	August 2022	Cabinet
	<p>Description: The Annual Review of Treasury Management activity during the year compared to the Treasury Management Strategy 2021/22.</p> <p>Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance – Treasury Management Review 2021/22</p> <p>Background Documents: Appendices</p> <p>Report to be considered in Public</p>			
	Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2022/23 Quarter 1	Director of Finance – Anne Ryans	August 2022	Cabinet

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
Page 2 New!	<p>Description: The report provides an update on the Council's 2022/23 forecast revenue budget position and the financial position of the capital programme as at the period ending 30 June 2022 (Quarter 1) Document(s) to be considered in public or private: Proposed Report Title:  Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2022/23 Quarter 1  Background Documents: Appendices – Various  Report to be considered in Public</p>			
	<p>Hackney Carriage (Taxi) Fare Increase</p>	<p>Executive Director for Place &amp; Economic Growth - Emma Barton</p>	<p>September 2022</p>	<p>Cabinet</p>
	<p>Description: To review and approve a request made by Hackney Carriage trade representatives for an increase in Hackney Carriage (taxi) fares. Document(s) to be considered in public or private: Report attached</p>			
<p>TBC New!</p>	<p>Care Home Contracting Tender Proposals</p>	<p>Director of Adult Social Care (DASS) – Jayne Ratcliffe</p>	<p>October 2022</p>	<p>Cabinet</p>
	<p>Description: To update the contract arrangements for residential and nursing home provision in the borough and seeks approval to conduct an open tendering exercise.  Document(s) to be considered in public or private: Public</p>			

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<b>Key Decision Reference</b>	<b>Subject Area For Decision</b>	<b>Led By</b>	<b>Decision Date</b>	<b>Decision Taker</b>
<b>New!</b>	Age UK Day Care extension	Director of Adult Social Care (DASS) – Jayne Ratcliffe	September 2022	Cabinet
Description: To authorise a proposal for 12 month interim funding arrangements for the day services and luncheon club contract provided by Age UK Oldham. Document(s) to be considered in public or private: Private. Age UK would need to consult with affected staff in respect of their roles when the funding comes to an end.				
<b>New!</b>	National Careers Service Contract- Get Oldham Working		September 2022	Cabinet
Description: Document(s) to be considered in public or private:				
<b>13 New!</b>	Bulky Collections & LWP Contract Report	Director of Environment - Nasir Dad	December 2022	Cabinet
Description: The report seeks approval to award a new contract for the collection of bulky waste and provision of goods within the Council's local welfare provision scheme. Document(s) to be considered in public or private: Private.				
<b>New!</b>	Update on Sites of Biological Importance	Executive Director for Place & Economic Growth - Emma Barton	October 2022	Executive Director - Economy, Skills and Neighbourhoods
Description: This report outlines changes to SBIs from site surveys carried out by the Greater Manchester Ecology Unit (GMEU). Document(s) to be considered in public or private: Report on update to sites of biological importance				

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<b>Key Decision Reference</b>	<b>Subject Area For Decision</b>	<b>Led By</b>	<b>Decision Date</b>	<b>Decision Taker</b>
<b>New!</b>	Vehicle Replacement Programme	Director of Environment - Nasir Dad	November 2022	Cabinet
<p>Description: To seek approval for the purchase of new and replacement Council vehicle fleet for financial years 2022/23, 2023/24 and 2024/25.</p> <p>Document(s) to be considered in public or private: Private. It is not in the public interest to disclose the information because it relates to the commercial affairs of the Council and its contractors.</p>				
<b>New!</b>	Grant Acceptance: City Region Sustainable Transport Settlement (CRSTS) - Quality Bus Transit (QBT) Corridor	Executive Director for Place & Economic Growth - Emma Barton	September 2022	Cabinet
<p>Description: Oldham Council has secured additional funding for scheme design and development, on behalf of Transport for Greater Manchester (TfGM), via:</p> <ul style="list-style-type: none"> <li>• City Region Sustainable Transport Settlement (CRSTS)</li> </ul> <p>The purpose of this report is to confirm the value of the grant available to Oldham and to notify Cabinet of the intention to bring this additional resource into the transport capital programme to commence design and development of various elements of the schemes, commencing in Autumn 2022.</p> <p>Document(s) to be considered in public or private: N/A</p>				
<b>New!</b>	Grant Acceptance: Mayors Challenge Fund (MCF) – Bee Network Crossings	Executive Director for Place & Economic Growth - Emma Barton	September 2022	Cabinet



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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: Oldham Council has secured additional funding for scheme delivery, on behalf of Transport for Greater Manchester (TfGM), via:</p> <ul style="list-style-type: none"> <li>• Mayor's Challenge Fund (MCF)</li> </ul> <p>The purpose of this report is to confirm the value of the grant available to Oldham and to notify Cabinet of the intention to bring this additional resource into the transport capital programme to commence delivery of the schemes in Autumn 2022.</p> <p>Document(s) to be considered in public or private: N/A</p>				
<p>Page 15</p> <p>New!</p>	<p>Accessible Oldham, Henshaw Street</p>	<p>Executive Director for Place &amp; Economic Growth - Emma Barton</p>	<p>September 2022</p>	<p>Cabinet</p>
<p>Description: To approve recommendations as part of the Accessible Oldham Programme that will create improved town centre pedestrian link between Fountain Street and Henshaw Street.</p> <p>Document(s) to be considered in public or private: NOT FOR PUBLICATION by virtue of Paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972 and it is not in the public interest to disclose the information because it relates to the financial or business affairs of the Council</p>				
	<p>Tommyfield Market - Lease Management</p>	<p>Executive Director for Place &amp; Economic Growth - Emma Barton</p>	<p>August 2022</p>	<p>Cabinet</p>

**KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 22<sup>ND</sup> AUGUST 2022**

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: To approve recommendations relating to the lease and occupational strategy for traders at Tommyfield Market including the shops on Henshaw Street and Albion Street. The successful implementation of this strategy will assist the traders' continued sustainability and aid the Council's market relocation strategy to the repurposed Spindles.                      Document(s) to be considered in public or private: NOT FOR PUBLICATION by virtue of Paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972 and it is not in the public interest to disclose the information because it relates to the financial or business affairs of the Council</p>				
Page 16	Tommyfield Market - Lease Management	Executive Director for Place & Economic Growth - Emma Barton	August 2022	Cabinet
	<p>Description:                      Document(s) to be considered in public or private:</p>			
	Oldham's Monitoring Report 2021-22	Executive Director for Place & Economic Growth - Emma Barton	December 2022	Cabinet Member - Regeneration and Housing (Leader - Councillor Amanda Chadderton)

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: Under Regulation 34 and 35 of The Town and Country (Local Planning) (England) Regulations 2012 local planning authorities must make monitoring information available for inspection as soon as possible after the information becomes available. The Monitoring Report covers the previous financial year that is 1 April 2021 to 31 March 2022.</p> <p>In line with the Regulations the Monitoring Report provides details on whether the council is meeting the milestones set out in the Local Development Scheme (LDS) for preparing the various Local Plan documents. Performance is monitored against the LDS that was in place at the start of the monitoring period. The Monitoring Report also monitors a range of planning indicators, such as housing, employment and biodiversity, which seek to assess the effectiveness of the council’s land-use planning policies, and whether they are achieving their objectives and delivering sustainable development. This is our 18th Monitoring Report.</p> <p>Document(s) to be considered in public or private: Oldham's Monitoring Report 2021 - 2022</p>				

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**Key:**

**New!** - indicates an item that has been added this month

**Notes:**

1. The procedure for requesting details of documents listed to be submitted to decision takers for consideration is to contact the Contact Officer contained within the Key Decision Sheet for that item. The contact address for documents is Oldham Council, Civic Centre, West Street, Oldham, OL1 1UH. Other documents relevant to those matters may be submitted to the decision maker.
2. Where on a Key Decision Sheet the Decision Taker is Cabinet, the list of its Members are as follows: Councillors Amanda Chadderton, Elaine Taylor, Abdul Jabbar MBE, Mohon Ali, Shaid Mushtaq, Shoab Akhtar, Jean Stretton, Eddie Moores and Barbara Brownridge.
3. Full Key Decision details (including documents to be submitted to the decision maker for consideration, specific contact officer details and notification on if a report is likely to be considered in private) can be found via the online published plan at: <http://committees.oldham.gov.uk/mgListPlans.aspx?RPId=144&RD=0>



By virtue of paragraph(s) 1, 2, 3, 4, 5, 6, 7, 7a, 7b, 7c of Part 1 of Schedule 12A of the Local Government Act 1972.

Document is Restricted

